

ROSS TOWNSHIP BOARD MEETING NOVEMBER 10, 2009 MINUTES

The Regular Meeting of the Ross Township Board was called to order by Jeff Bither, Supervisor at 7:00 P.M. Roll Call of members showed as follows:

Present: Jeff Bither, Supervisor Cynthia Genung, Treasurer
 Martha Chambers, Clerk Owen Murray, Trustee
 Diana Langshaw, Trustee Sid Durham, Trustee
 Jon Scott, Trustee

Approval of Agenda:

Motion by Durham, second by Langshaw to approve the Agenda as proposed. The motion unanimously **carried**.

Approval of Consent Agenda:

Motion by Murray to approve the Consent Agenda as proposed which consists of the minutes of October 13, 2009, the October Treasurer's Report the bills paid for October and the bills payable for November, 2009. The motion was seconded by Durham and **carried**.

Reports:

Fire Report:

Durham reported that the Haunted House attendance was down substantially apparently because of the fear of the flu.

Ordinance Enforcement Report:

Bither reviewed the Ordinance Enforcement Report from AGS dated 11/2/09.

Police Report:

Captain Bowen reviewed the Sheriff's Dept. police report for October, 2009.

Planning Commission:

Scott reported that the Planning Commission is working on the Master Plan. The P/C is using a different approach in the Bay area by seeking input from residents of the area on zoning and parking change options. The P/C consultant, Rebecca Harvey is working with Western Michigan University and their new urban planning program and is seeking to have a graduate student develop a long term recreation plan for Ross Township.

A joint meeting with the Planning Commission, the ZBA and the Township Board is being tentatively set for November 18th or December 2nd at 7:00 P.M.

Snowplow Bids:

Motion by Chambers to take the bid for snowplowing from Denny Oman contingent upon Oman supplying the township with proof of liability insurance and acceptable references. The motion was seconded by Genung and **carried**.

Dangerous Structure lien:

Motion by Durham to add expenses pertaining to building demolition and related costs on parcel 3904-05-490-024 on property located at 10039 N. 40th Street to the property tax lien effective on the recording of this notice of lien. The motion was seconded by Langshaw and **carried**.

Action on Attorney letter dated 10/21/09 – Issuance of Ordinance citations:

Bither reviewed Attorney Craig Rolfe's letter dated 10/21/09 regarding issuance of ordinance citations by independent contractor. Over the past several years the

Township has hired AGS as an outside contractor to issue ordinance citations for us as outlined on Page 5 of Rolfe's letter under Option #1. It was the consensus of the Board to continue the same policy which is to allow ordinance violation citations/appearance tickets to be issued by a contractual service provider of the Township who has been duly authorized to do so as an appointed ordinance enforcement officer pursuant to the Ordinance Enforcement Officer.

Bither will draw up a Resolution for approval at the January, 2010 board meeting naming the current officers authorized to issue the above citations.

Woodruff and Smith Lot Line Land Division:

Motion by Chambers to approve the Land Division Application for Parcel #3904-18-165-010 Lot 18 in the Gull Vista Plat as described in application attached. The motion was seconded by Scott and **carried**.

Classification of Township's Assessor for income tax FICA withholding purposes:

Bither reviewed Attorney Rolfe's letter dated 10/13/09 regarding classification of the Township Assessor for income tax and FICA withholding purposes.

Motion by Durham to change the classification of the Township Assessor from outside contractor to Township employee, effective 1/1/2010. The motion was seconded by Langshaw and **carried**.

Respectfully submitted:

Martha Chambers
Ross Township Clerk